

Winchester Housing

80 Chestnut Street, Winsted CT 06098



Public Housing (860) 379-4573

Fax (860) 379-0430

www.winchesterhousing.org



Equal Housing Opportunity

Anthony J. Palge, Chairman
Neil R. Kelsey, Vice Chairman
Joseph W. Lemelin, Treasurer

Helen Archer, Resident Commissioner

Joseph A. Forster, Commissioner
Jayne M. Martignoni, Executive
Director

Minutes

Winchester Housing Authority
Board of Commissioners Regular Meeting
July 23, 2018
3:00 p.m.
80 Chestnut Street
Winsted, CT 06098

1. Call to Order:

The meeting was called to order at 2:55 p.m. by Vice-Chairman, Neil Kelsey.

In attendance were: Vice-Chairman, Neil Kelsey, Treasurer, Joseph Lemelin, Commissioner Joseph Forster, Resident Commissioner Helen Archer, Board Liaison Linda Groppo, and Executive Director Jayne Martignoni. Absent: Anthony Paige, Chairman

2. Approval of the May 29, 2018 Board Meeting Minutes:

Due to lack of a quorum, the May 29, 2018 Board Meeting was not held and there were no Board Meeting Minutes to be approved.

3. Approval of the June 25, 2018 Board Meeting Minutes:

A Motion was made by Commissioner Lemelin, Seconded by Commissioner Archer to accept the June 25, 2018 Board Meeting Minutes. All were in favor.

4. Report of Financial Budgets/Statements for June 30, 2018:

The Executive Director explained that after consulting with Janet Wortman our CPA, we are in good financial shape as we enter a new fiscal year at Winchester Housing Authority. A Motion was made by Commissioner Lemelin, Seconded by Commissioner Archer to accept the June 30, 2018 Financial Budgets/Statements. All were in favor.

5. Board Approval to locate a Capital Fund consultant for the Winchester Housing Authority's elevator project:

The Executive Director explained that Winchester Housing will need a Capital Fund Consultant in order to move forward on the elevator project for Chestnut Grove. The entire Board of Commissioners agreed to allow her to locate a consultant for that purpose. All were in favor.

6. New Business:

There was no new business to discuss.

7. Old Business:

- a. Commissioner Archer explained that she called the police because she saw people going back and forth from a truck to a resident's apartment. Apparently, the truck had been parked there for about two hours. Commissioner Archer called the police because it looked like drug traffic.
- b. The Executive explained the one of our residents at Greenwoods Garden is in the process of eviction for non-payment of rent.
- c. The Executive Director explained to the Board of Commissioners that a residents was on the internal one bedroom list for Chestnut Grove and a one bedroom apartment that became available was offered to the resident. The resident had agreed to take the one bedroom. Unfortunately; the very next day, the Executive Director received a phone call from a prospective tenant and his wife looking for housing due to health and safety issues in their current living conditions. The Executive Director also explained that the same day she received a call from the Town of Winchester Housing Inspector and a Veteran's Action Support Committee trying to assist this couple with their emergency housing needs.

Upon completion of an application by the couple, they qualified for housing. The Executive Director explained to the resident of Chestnut Grove that the apartment was being given to the couple who needed emergency housing. She explained that the resident of Chestnut Grove is already housed and the couple would have been homeless shortly. She also explained the rules and regulations of the U.S. Department of Housing & Urban Development and the Winchester Housing Authority regarding situations such as this to the resident but he would not listen to what she was saying. .

8. Executive Director's Report:

There were no comments regarding the Executive Director's Report.

9. Public Comments:

Mr. Patrick Hoffman, resident of Chestnut Grove, spoke on behalf of the Winchester Housing Authority regarding the resident who had to remain in his efficiency apartment and was not given the one-bedroom apartment. Mr. Hoffman described the resident as a very rude and nasty individual who is always complaining.

10. Adjournment:

A Motion was made by Commissioner Joseph Lemelin, Seconded by Commissioner Helen Archer to adjourn the meeting at 3:35 p.m. All were in favor.

Respectfully Submitted,



Jayne Martigneni
Executive Director