

Winchester Housing

80 Chestnut Street, Winsted CT 06098



Equal Housing Opportunity



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Anthony J. Paige, Chairman
Neil R. Kelsey, Vice Chairman
Joseph W. Lemelin, Treasurer

Betty Button, *Resident Commissioner*

Sally Mangione, Commissioner
Jayne M. Martigneni, Executive
Director

Winchester Housing Authority
Board of Commissioners Annual Meeting
December 23, 2019
3:00 p.m.
80 Chestnut Street
Winsted, CT 06098

1. Call to Order:

The meeting was called to order at 3:00 p.m. by Chairman Anthony Paige.

In attendance were: Chairman, Anthony Paige; Vice-Chairman, Neil Kelsey, Commissioner Joseph Lemelin; Commissioner, Sally Mangione; Resident Commissioner, Betty Button; Board Liaison Linda Groppo and Executive Director, Jayne Martigneni.

2. Approval of the Minutes of the Regular Board Meeting of October 28, 2019:

A Motion to adopt the October 28, 2019 Board Minutes was made by Commissioner Mangione, Seconded by Commissioner Button. All were in favor.

3. Report of Financial Budgets/Statements for October 31, 2019:

The Executive Director explained that currently, we are doing fine financially.

4. Report of Financial Budgets/Statements for November 30, 2019:

The Executive Director reported that the Winchester Housing Authority has balances of \$339,506.60 in a total of three Certificates of Deposits. She also reported that, to date, the total amount of money in all the accounts is: \$914,287.46. She explained that that will all change once we start the elevator project at Chestnut Grove and the Rental Assistance Demonstration (RAD) Project.

5. Old Business:

a. Update of the 2017 Capital Fund Grant:

The Executive Director explained that we were just granted a 12 month extension for the 2017 Capital Fund Grant and the U.S. Department of Housing and Urban Development will not be taking the money back from us. We have 12 months to obligate and expend the money for the elevator project at Chestnut Grove.

b. Update Elevator Project at Chestnut Grove:

The Executive Director explained that the Request For Proposal due date for Architectural Services for the elevator project is January 24, 2020.

c. Update Rental Assistance Demonstration Program (RAD):

The Executive Director explained that hopefully she will be advertising for the Request For Proposal for the Rental Assistance Demonstration (RAD) Consultant in January, 2020. It must be advertised nationally in National Association of Housing and Redevelopment Officials (NAHRO).

6. Executive Director's Report:

No comments were made regarding the Executive Director's Report.

The Executive Director explained to the Board that she received a telephone call yesterday from Attorney Stedronsky regarding Laurel Commons. Apparently, he was notified that the Winchester Housing Authority built it using tax credits. After so many years, I believe it is 15 years), the Winchester Housing Authority has the option of taking ownership. Attorney Stedronsky is in the process of checking details with the Connecticut Housing Finance Authority (CHFA). The Executive Director will inform the Board of further details once she is advised.

7. Public Comments:

There were no public comments.

8. Adjournment:

A Motion was made by Commissioner Lemelin, Seconded by Commissioner Mangione to adjourn the meeting at 3:25 p.m. All were in favor.

Respectfully Submitted,



Jayne Martigneni
Executive Director