

# Winchester Housing

## Authority

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### THE WINCHESTER HOUSING AUTHORITY BOARD OF COMMISSIONERS SPECIAL MEETING MINUTES FOR OCTOBER 1, 2025

#### 1. CALL TO ORDER

Peter Marchand, Chairman, called the October 1, 2025, Special Meeting of the Winchester Housing Authority to order at 3:15 pm. Attendance upon roll call:

PRESENT: Peter Marchand, Chairman, Candace Bouchard, Vice Chairman, Anita Garnett, Commissioner, Ben Davis, Tenant Commissioner and Betsy R. Soto, Executive Director, PHM, VEM

ABSENT: Sally Mangione, Treasurer/Commissioner

#### 2. EXECUTIVE SESSION

At 3:17pm, Peter Marchand, Chairperson, made a motion to move into Executive Session; seconded by Candace Bouchard, Vice-Chair. All present voted for the approval of the motion. Motion carried. Betsy R. Soto, PHM, VEM, Executive Director were asked to stay.

#### 3. OPEN SESSION

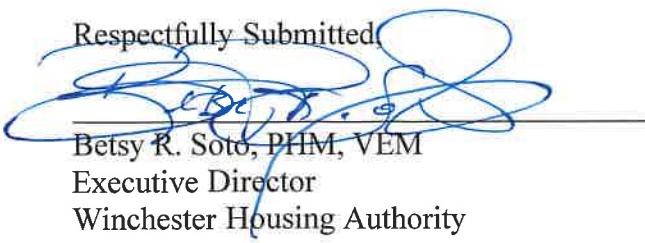
After review and discussion of the Winchester Housing Authority Personnel Policy, Peter Marchand, Chairman, made a motion to amend Betsy R. Soto, PHM, VEM, Executive Director, contract to adhere to the PHA Statement of Personnel Policy, Probationary Period, from 180 days to 60 as per say on Chapter 19; Section 6.4; Page 19-3 of 16 with approval of the 4% increase retro pay to September 15, 2025, Second by Anita Garnett, Commissioner. All present voted for the approval of the motion. Motion carried.

After review and discussion, Peter Marchand, Chairman made a motion to approve a 1x job performance payment in the amount of \$3,500. Second by Candace Bouchard, Vice-Chair, All present voted for the approval of the motion. Motion carried.

#### 4. ADJOURNEMENT

The October 1, 2025, Special Meeting was adjourned at 4:00 pm on a motion by Peter Marchand, Chairman. Seconded by Anita Garnett, Commissioner. All present voted for the approval of the motion. Motion carried.

Respectfully Submitted,

  
Betsy R. Soto, PHM, VEM  
Executive Director  
Winchester Housing Authority